



PELHAM VILLAGE HALL

PENALLT, MONMOUTH, MONMOUTHSHIRE, NP25 4AH

Registered Charity 524369

PELHAM HALL AGM

7:00 PM 30th June 2022

MINUTES

PRESENT: Adam Burt-Jones (chair); Nikki Scarr; David May; Andrew Henstridge; Sarah Haeffner; Lance Rowell; Charlotte Rowell; Sally Henley; Steve Northedge; Sally Hilton; Doug Hilton; Paula Brady, Karen Rollings; Nigel Pullen

1. Apologies for absence: Geraint Thomas, Anne May, Cameron Lee
2. Approval of 2021 AGM minutes –approved.
Proposed Sally Henley, 2nded Sarah Haeffner
3. Matters arising – Action regarding specific changes to the Governing document have not been completed as the documents are being reviewed as a whole. It will be completed through the next year
4. Chairmen's report:

Nikki Scarr went through the report and it is attached with the minutes.

Key points are:

This has been a year of two halves, the first six months being impacted by COVID and the second half a slow return to normal operations.

The objective has been to get as close as possible to the overall status we were pre-COVID.

From a financial perspective we are in a good position as our income and costs have remained in line. Our bank balance is similar to this time last year but we

have also managed to pay off over £1,500 of our loans. As a result we are able to consider some small improvements to the hall. In addition, the Tennis Club are considering building a decking area and we have offered to pay off our loan to help them finance this.

The Events team organised a very successful Platinum Jubilee event. The event was sold-out, the food, music and games were all superb, it was an excellent reflection of Penallt's community engagement. Building on the success of the Jubilee, the events committee led by Sally Henley have a varied programme of events planned for the remainder of the year. In addition the numbers are also increasing for Thursday Fish and Chip night and are getting up to pre-Covid levels.

We need to work on increasing the hall bookings however a great addition to the regular bookings has been a café run by the autism department of The Talocher School in Monmouth on a Thursday afternoon which has attracted a significant number of visitors.

The care of the hall building is now being managed by three people: Ian Bristow taking care of the regulatory and servicing side, Sally Henley the management of the cleaning and providing the link to the Events committee, bar opening and bookings and Nikki Scarr managing the maintenance of the building with Richie Bentley doing the maintenance work for us.

We have enhanced the security of the hall by implementing a CCTV camera and we will consider extending the number of cameras to improve coverage of the building. Some immediate priorities in the future are to secure funding and install Hearing Loops as well as install the Defibrillator for which we have already obtained funding.

Our primary objective for next year is to look at ways of improving the usage of the hall and for the longer term examine what we want from our Village Hall and what we would need to do to our building to achieve it.

Finally, we would like to thank the Hall Management Committee for their diligence over the last year and to the many volunteers who assist the hall in so many ways.

5. Treasurer's report

Andy Henstridge went through the report and it is attached with the minutes

Total Income £16,673.63 (£21,241.74)

Total Expenses £16,405.83 (£23,288.37)

Bank £19,566.70 (£18,985.37)

Floats £449.80 (£624.10)

Stock £1363 (£802)

Andy explained a graph showing income and costs since 2018/2019. These have remained in line which has ensured that our financial position has remained healthy . The income figures for 2019/2020 were £60,000 so we have work to do to build back to this level.

Loans

Cricket Club

Outstanding Balance £3,387

Tennis Club

Outstanding Balance £4,059

Andy noted that due to our financial position we had been able to pay off £1,587 of the loans.

Notable Figures

£2000 – grant from MCC – Covid-19

£500 – support for utility bills from TUCC

£861.82 – Donations

£1920 – 100 club

£826.72 – Solar Panels

6. Election of officers:

<ul style="list-style-type: none"> Chairman/men 	<p>Adam B-J, Nikki Scarr willing to stand again and re-elected</p> <p>Proposed – David May</p> <p>2nded – Neville Pullen</p>
<ul style="list-style-type: none"> Secretary 	<p>Steve Northedge</p> <p>Proposed – Nikki Scarr</p> <p>2nded – Lance Rowell</p>
<ul style="list-style-type: none"> Treasurer 	<p>Andy Henstridge</p> <p>Proposed – Nikki Scarr</p> <p>2nded – Sally Henley</p>
<ul style="list-style-type: none"> Friends of the Hall 	<p>Doug Hilton, Sally Hilton</p> <p>Proposed – Adam Burt-Jones</p> <p>2nded – David May</p>
<ul style="list-style-type: none"> Member of the committee 	<p>Ian Bristow</p> <p>Proposed – Sarah Haeffner</p> <p>2nded – Sally Henley</p>
<ul style="list-style-type: none"> Member of the committee 	<p>Tom Rigby</p> <p>Proposed – Paula</p> <p>2nded – Ian</p>
<ul style="list-style-type: none"> Member of the committee 	<p>Geraint Thomas</p> <p>Proposed – Adam</p> <p>2nded - Sally</p>
<ul style="list-style-type: none"> Member of the committee 	<p>Sally Henley (Events Chair)</p> <p>Proposed – Adam</p> <p>2nded - Sarah</p>

<ul style="list-style-type: none"> • Member of the committee 	Lance Rowell Proposed – Adam 2nded - Sally
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7. Appointed representatives

<ul style="list-style-type: none"> • Tennis Club 	Karen Rollings to continue
<ul style="list-style-type: none"> • Cricket Club 	Cameron Lee to continue
<ul style="list-style-type: none"> • Bowls Club 	To be appointed
<ul style="list-style-type: none"> • Church 	Sarah Haeffner to continue
<ul style="list-style-type: none"> • TUCC 	David May to continue

Ann May had expressed a wish not to be nominated for the committee. Nikki Scarr commented that Anne had provided many years of valuable service to the committee and she would be missed.

8. Appointment of Auditors

Miaren re-appointed

Proposed – Andy Henstridge

2nded – Ian Bristow

9. AOB – It was agreed that 8pm on a Thursday night was a good time for the AGM and next years will be held at this time.

10. Closure of AGM at 8:30pm