

PELHAM HALL AGM

7:00 PM 14th June 2021

MINUTES

PRESENT: Adam Burt-Jones; Nikki Scarr; David May; Andrew Henstridge; Anne May; Geraint Thomas ; Janice Harrhy; Sarah Haeffner; Lance Rowell; Charlotte Rowell; Bob Scarr; Sally Henley

1. Apologies for absence: Karen Rollings, Gail Jones, Louise Mothershaw
2. Approval of 2020 AGM minutes – Nikki Scarr pointed out that in Section 6, committee members should include Anne May.

Proposed: David May

2nded: Jan Harrhy

3. Matters arising - none
4. Chairmen's report: to be emailed from Nikki

Report spans 9 1/2 months from Sept 1st 2020 to June 14th 2021
Quiet time due to Covid 19. Hall has been managed efficiently with Covid regulations set and regulated. Bookings for Yoga, Ballet and Pilates when allowed.

Hall has been well cared for under professional stewardship of Jan Harrhy. New LED lighting installed and some interior painting completed. Areas remaining 1st floor corridor, stairwells, toilets, changing rooms to be completed in the future. Quotes obtained for exterior painting.

Regular pest control visits, monthly fire alarm/ emergency lights/lift and lift emergency mobile phone testing, annual Portable Appliance Testing, 5 year electrical inspection, annual fire extinguisher check, regular run throughs of water systems to avoid Legionnaires Disease. Hall regularly cleaned when open by our usual cleaners and the windows (exterior) cleaned and repairs fixed. Lift emergency phone SIM changed from EE to Asda (Vodafone) so that the credit can roll over every 6 months.

Jan Harrhy is leaving the post of Premises Manager after 5 years. She has done an exceptional job, bringing a professionalism and ownership to the role that will be incredibly hard to replace. Jan covers our regulatory obligations, cleaning and manages any maintenance work. She also made a significant input into the strategic development of the hall.

The new Penallt website was launched in January 2021 and has been well received. We were keen to retain the wealth of information from the previous site so there is a link to the annexe site which is a subset of the original and its main focus is on historical and archive information. This section is currently migrating from the old technical platform and should be completed in the coming months. At this point we will survey the village for feedback and look at further ideas for development. We would like to thank our website team for this significant progress.

Andy Henstridge wishes to leave the post of Treasurer in June 2021 but has kindly offered to remain for a further 6 months should we not be able to fill the role. He has done an excellent job as Treasurer. Our books have been kept in perfect order, our bank balance at a healthy level and he has a clear strategic view on how to fundraise and where the money is best spent. He is proactive, professional and thorough and has been working very hard to hand over everything in order. He also contributes to the broader workings of the Hall committee, for example he recognised that we required additional help to complete the new website and swiftly became our chief contributor. Fortunately he remains a Trustee and his wealth of knowledge and advice will be invaluable to the running of the Hall and associated activities moving forward.

Its going to be challenging over the next year to fill the void left by Jan and recruit a replacement for Andy. It will require the Committee to both work as a collective unit and share the responsibilities that Jan fulfilled amongst some committee members, as well as recruit new members.

Over the next few months the Hall will be reopening in line with Government advice. The Events Committee are already planning an outside event to bring the village together at an appropriate time. Finally we would like to thank the Hall Management Committee for their diligence over the last 9 months. We are looking forward to a more active year ahead. Whilst we are not sure what format that will take, we are confident that we will be able to deliver the most appropriate level of service for the times ahead.

Nikki Scarr and Adam Burtt- Jones (Chairmen)

5. Treasurer's Report Andy to send report.

Total Income £21,241.74 (£60,387.85)

Total Expenses £23,288.367 (£56,509.77)

Bank £18,985.37 (£20,593.15)

Floats £624.10 (£772.50)

Stock £802 (£1247)

Solar Energy Project – system started earning revenue 26/2/19 with a predicted income of £700/ annum.

Income 2019/20 - £692.97 2020/21 - £716.01 Total - £1,567.89

Current saving in electricity bill c£300/annum. Total return c£2,167.89 on investment of £14,340. Project should pay for itself in 13 years (20 years minimum system life)

Loans to Cricket Club - £4,151 outstanding, Tennis Club - £4882 outstanding

Other major figures – Income of £10,000 grant from MCC for Covid-19, £3,000 grant from MCC for LED lighting, £500 support from TUCC for utility bills, £621.98 given in donations. Expenditure of £9,566.40 for LED lighting installed by Slatter Electrical, £650 for website, £3,500 Stiltz 6 yr warranty purchased at a reduced price.

6. Election of officers:

<ul style="list-style-type: none">Chairman/men	Adam B-J, Nikki Scarr willing to stand again and re-elected Proposed – Sarah 2nded - Andy
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<ul style="list-style-type: none"> • Secretary 	<p>Louise Mothershaw, a new resident, has volunteered</p> <p>Proposed – Adam</p> <p>2nded – Geraint</p>
<ul style="list-style-type: none"> • Treasurer 	<p>Andy willing to continue for a 6 month period only</p> <p>Proposed – Adam</p> <p>2nded - Sally</p>
<ul style="list-style-type: none"> • Committee members 	<p>Geraint Thomas</p> <p>Proposed – Adam</p> <p>2nded - David</p>
<ul style="list-style-type: none"> • 	<p>Lance Rowell</p> <p>Proposed – Sarah</p> <p>2nded - Sally</p>
<ul style="list-style-type: none"> • 	<p>Tom Rigby</p> <p>Proposed – Geraint</p> <p>2nded – Jan</p>
<ul style="list-style-type: none"> • 	<p>Anne May</p> <p>Proposed – Adam</p> <p>2nded - Geraint</p>
<ul style="list-style-type: none"> • 	<p>Sally Henley (Events Chair)</p> <p>Proposed – Adam</p> <p>2nded - Sarah</p>

7. Appointed representatives

<ul style="list-style-type: none"> • Tennis Club 	<p>Karen Rollings will continue</p>
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• Cricket Club	Cameron Lee
• Bowls Club	Nigel Roles will continue
• Church	Sarah Haeffner will continue
• TUCC	David May will continue

8. Appointment of Auditors

Miaren re-appointed

Proposed – Adam Burt-Jones

2nded – David May

9. AOB – There was a discussion about the wording of Clause 6.2. It was agreed that an amendment would be made to allow a Special General Meeting to be called with 2 weeks notice, this would allow changes to be made at other times and not solely at the AGM.

Proposed – Nikki 2nded- Geraint

10. Closure of AGM at 7:40 pm