

## Pelham Hall Committee Business Meeting

25th May 2023 7.30pm at Pelham Hall

**Attendees:** Nikki Scarr (Chair) , Sarah Haeffner, (SHa), Steve Northedge (SN), Ian Bristow (IB), Sally Henley (SH), Geraint Thomas (GT), Wendy Boycott (WB), , Lance Rowell ( LR), Tom Rigby (TR), Simon Angel (SA).

1. **Apologies for absence:** ,David May (DM), Karen Rollings (KR), Cameron Lee (CL).

2. **Minutes of previous meeting**

2.1. **Accepted:** (GT) , (LR)

2.2. **Agreement to make public:** (LR), (SH)

3. **Declaration of conflicts of interest:** NONE

### Matters Arising

Funding for the Hearing Loops to be applied for in March

**ACTION: Closed**

Addition Fire Extinguisher to be provided for Ladies Changing rooms

**ACTION: Closed**

Flyer to be distributed to homes in Penallt. IB to create a distribution for volunteers to post

**ACTION IB**

4. **Treasurer's report (AH)**

### TREASURER'S REPORT 1st April 2022-21st March 2023

Total Income:	£44,0487.17
Total Expenses:	£32,243.50
Bank:	£32,197.99
Floats:	£339.80

### TUCC Grants

1. Domestic Rates - £856.00 - paid
2. Utility Bills - £500.00 - paid
3. Platinum Jubilee - £407.43
4. Hear Loops - 75% of £1066
5. Display Fridge - 50% of £144

## Major Revenues

Panto	£4100.62
Classic Car Show	£1185
Beer Festival	£607
Platinum Jubilee Party	£979

## AONB Grants

Deluxe Repair Bike Station and Pump Bundle- Total Cost £2640  
Electric Showers - Total cost £1052.98

Grand Total of funding provided by AONB - £3692.98

## 5. 2023-2024 Budget (SA)

Simon gave a finance update, presentation attached.

## 6. The IT Framework (SA)

Simon gave an IT Framework update, presentation attached

## 7. Premises report (SH/IB)

### Emergency lighting

Target to complete the testing and replacement of the old batteries is on track for mid June

**ACTION: IB**

### Fire Exit

Door is still being jammed open. It was agreed to look at options to replace/fix the door so it can be opened and shut more easily

**ACTION: IB**

### Waste Disposal

Discussion on the requirement to provide disposal facilities for Nappies etc.

**ACTION: SH**

### Painting Project

Quotes to be obtained on painting the entrance hall, stairs and landing. These are for purely budgetary purposes.

**ACTION: SA/SN**

### Hall Decoration

SH and Nikki F to look at what overall decoration might be appropriate. In particular the possibility of a large Muriel was discussed.

**ACTION: NS/SH**

### Flooring replacement project

SH delivered a series of options for flooring in the entrance hall, stairs and landing. It was agreed that the decision would be deferred until a clearer view as to the funding could be understood.

## **8. Events (SH)**

Snowgoose presentation June 8th

Quiz June 29th

Possible Talent Night to be organised, current date is the 15th of July

Looking to replace some of the F&C Thursdays with a BBQ once a month **ACTION: SH**

## **9. Governing Documents**

Document is with AH, and this will be submitted to the Charity Commission for feedback.

**AC-**

**TION :AH**

## **10. Volunteers**

It was agreed that an even to 'Thank' the Halls volunteers would be investigated. The date agreed was July 22nd. A list of people would need to be determined and invited. **ACTION: SH**

## **11. Survey progress**

Flyers to be posted by June 3rd. DM to open up the survey to the village

**Date of Next Meeting** Thursday the 25th of July.